

HELP SHAPE THE UPPER HARBOR TERMINAL!

UPPER HARBOR TERMINAL PARK PLANNING AND DESIGN

PROJECT PLANNING

PARK CONCEPT

FIRST PHASE PARK IMPROVEMENTS

Community Advisory Committee

Project Overview

The Minneapolis Park and Recreation Board (MPRB) is collaborating with the City of Minneapolis, the master developer team (led by United Properties), community members, and other stakeholders to plan the redevelopment of the City-owned Upper Harbor Terminal (UHT) site. The UHT is 48 acres of land, nearly a mile long, along the river in North Minneapolis, and is between the Camden and Lowry Bridges. Consider joining the MPRB Community Advisory Committee (CAC) that will focus on potential park-related features and the general configuration of the park, but may also be involved in a broader issues related to the interface between park-related features and other aspects of UHT development.

The City of Minneapolis is creating a Community Planning and Engagement Committee (CPEC) (see the links below for more information on the City process). Applicants may consider which committee they prefer and may apply for both. MPRB is in the process of updating its community engagement policy and process for appointing CACs, and the charge included in this notice is a draft. However, it is important for the applications to be coordinated to the greatest degree practicable with the City's timeline for appointing members to the CPEC to avoid confusion.

[Learn more about the City resolution establishing the City UHT CPEC](#)

[Learn more about the City UHT CPEC application process](#)

[Learn more about the Upper Harbor Terminal project](#)

[Sign up to receive to receives email updates about the Upper Harbor project](#)

Apply for Appointment

Deadline: April 14, 2019

(Delivered and mailed applications must be received before 4:30 on Friday, April 12)

Community Advisory Committee

What is a CAC?

Community advisory committees provide volunteer opportunities for park stakeholders to share insights and collaborate to build and sustain relationships between the community, partner agencies, and the MPRB. Members of the CAC are

expected to represent the views of park users and to work collaboratively with each other and the public to provide comprehensive recommendations to the Board of Commissioners about the project.

Responsibilities of CAC members:

Through this process, CAC members are expected to become knowledgeable about the project and its scope, understand and represent the park and recreation needs of the community and park visitors and act as community liaisons for the project. Members will participate in public CAC meetings, advise MPRB staff and consultants throughout the planning process, and recommend to the Board of Commissioners a preferred plan.

MPRB Promise:

The MPRB will work with the CAC and stakeholders for advice and innovation in formulating solutions, and will incorporate recommendations to the maximum extent practicable.

Time commitment:

MPRB projects the CAC will convene approximately at three- to four-week intervals between May through Fall 2019. Meetings will continue until approval of the Coordinated Plan, but the intensity may be reduced if a basic concept is determined earlier. Meetings are usually on weekday evenings, but MPRB will explore other meeting times with the CAC. CAC meetings are usually two hours in length. MPRB intends to organize other opportunities to engage with the community, such as tours, workshops, and educational events. If necessary and desirable, meetings of the CAC may be organized to interact with the City of Minneapolis' Community Planning and Engagement Committee, a body organized to advise the City in its pursuit of a Coordinated Plan for the UHT.

In addition to regular meetings of the CAC, the MPRB may require members of the CAC to participate in certain trainings intended to provide basic knowledge of the MPRB and its policies and goals related to racial equity.

Meetings:

Meetings of the UHT CPEC shall be open to the public and will be subject to the requirements of the Minnesota Open Meeting Law and applicable MPRB policies.

Appointment process:

All completed CAC applications will be forwarded to all the appointers. Applicants may be contacted directly by an appointer to discuss the project and interest. All those who apply will be contacted.

MPRB is updating its community engagement policy and is expected to consider passage of the updated policy in April. Below is the key text about how CAC's will be created. Additional engagement outside of the CAC will be critical to bringing diverse perspectives and voices into the process.

[To learn more about the full MPRB policy under consideration.](#)

A CAC shall be established by the following procedures:

1. CAC Charge: MPRB staff will determine the CAC Charge and selection committee roster in the draft Community Engagement Plan. The CAC Charge and Slate will be approved by the Board.
2. CAC Application: Individuals interested in serving on a CAC must fill out an application before serving on the CAC.
3. CAC Appointment: CACs are recommended to be comprised of 17 members. Nine members will be appointed by Commissioners, including an appointment of the CAC Chair by the President of the Board. Following the Commissioner appointments, eight members will be recommended as a slate by the Selection Committee.
4. CAC Alternates: Alternate CAC representatives may be appointed by the approved appointer if the initial CAC appointment decides to stop serving on the committee or does not attend the first three meetings and does not respond to communications by project staff.
5. CAC Composition: Commissioners and the Selection Committee will consider geographic, language, age, race/ethnicity, socioeconomic, gender identity, and interest diversity as they select the group. For regional

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parks, no more than 50% of the CAC shall be representatives drawn from neighborhoods adjacent to the park. Composition Goals will be established in the CE Plan to set goals for diversity on the CAC based on the demographics of population served by the Project.

DRAFT CHARGE

The appointed CAC for the Upper Harbor Terminal will assist the MPRB with the creation of following components of the Coordinated Plan. Other roles may be added as the process moves forward.

- Become knowledgeable about the entire UHT project and its scope and advise MPRB staff regarding park concept and first phase improvements planning process.
- As necessary, offer guidance to MPRB staff relative to the interactions and interface between the park and other aspects of the UHT, which guidance will be conveyed by MPRB staff to the City, its Community Planning and Engagement Committee, an entity created by the City of Minneapolis to guide its efforts related to the UHT.
- Contribute to broad community engagement by acting as primary contact for the CAC's represented communities, and by enhancing the project's interaction with a wide range of stakeholders and stakeholder groups.
- Advise MPRB on job creation, anti-displacement strategies, and other desired community benefits that would likely be provided by MPRB or park-related partners.
- Make recommendations to the staff on vision, goals, and principles, park concept design alternatives, priorities for first phase park improvements, and project process.
- Make recommendations to the MPRB Commissioners on the proposed park concept and first phase park improvements created through community-driven processes.

The topics below are included in the charge for the City of Minneapolis' Community Planning and Engagement Committee. The MPRB' UHT CAC may coordinate efforts on topics of joint interest (*shown in italics*).

- Develop the Hub concept, including *possible inclusion of space to be shared with the adjacent park use*
- *Develop the Upper Harbor Terminal Interpretive and Public Art Plans*
- Refine the Concept Plan elements including the design of the *City-funded infrastructure (e.g., streetscape along Dowling and north-south street/parkway)* and the *outdoor music performance venue*, and preparation of a housing plan with guidance on the affordability mix
- Refine the Concept Plan elements related to future development phases, especially focused on the relationship between development and *future phases of park development*

(Please print if you are filling out a paper, rather than on-line, application. Use the backside of the form for longer answers)

This PDF document should be editable. Feel free to send the project manager responses in an email or request a Word document to edit.

Name:

Address: _____

City: _____ Zip: _____

Primary Phone: _____

E-mail: _____

Why are you interested in serving on this CAC?

What is your personal and/or professional experience working to improve the Northside Neighborhoods or North/Northeast areas along the Upper River?

List any financial interests (where required) or associations with which you are involved that may prevent a conflict of interest:

Check the box that applies to your connection to North Minneapolis?

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- Live in North Minneapolis (please specify neighborhood)
 - Neighborhood:
- Work
- Recreate/play
- Other – please specify

Check the box that applies to your connection to Northeast Minneapolis?

- Live in Northeast Minneapolis (please specify neighborhood)
 - Neighborhood:
- Work (please specify neighborhood)
 - Neighborhood:
- Recreate/play
- Other – please specify

Submit to:

Mail: MPRB Attn: Kate Lamers, 2117 W River Rd Minneapolis, MN 55411

Email: klamers@minneapolisparks.org

Questions? Contact Kate Lamers, Project Manager at 612-230-6486 or by email

If you require language translation or other accommodations, please contact Cindy Anderson at 612-230-6472 or by email: canderson@minneapolisparks.org

UPPER HARBOR TERMINAL COMMUNITY ADVISORY COMMITTEE

Optional Demographic Questionnaire

When seating our Community Advisory Committees (CAC's) we strive to balance diverse perspectives and demographics. This section is completely optional, but we would like to know more about you!

1. What is the zip code of your primary residence?

2. What is your race/ethnicity?
 - Hispanic, Latino, or Spanish Origin
 - Black or African American
 - White
 - Asian
 - American Indian or Alaska Native
 - Native Hawaiian or other Pacific Islander

3. If you would like to provide any additional information on your race, ethnicity, origin, or tribe, please write in here:

4. What is your primary language spoken at home?

5. How do you identify?
 - Male
 - Female
 - I prefer not to specify my gender

6. What is your age?
 - Under 18
 - 18-29
 - 30-44
 - 45-64
 - 65 and over

7. Do you rent or own your home?
 - Rent
 - Own

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Other (please specify

8. To sign up for email UHT project updates, please enter your name and email:

- Name
- Email